

... to Executive Dining

in the Emerging Growth Center



Darios Private Dining Room & Executive Conference Room

Capacity: 10 – 12

⌚ ½ 1 ✕
\$25 / \$65 / \$110 / \$100

Darios — Executive dining in elegant surroundings, from multi-course meals to snack buffets ... make your meetings dynamic and *delicious!*

Prices quoted are for Darios room rental only. Food and refreshment catering, including fine cuisine prepared on-site by top-flite chefs in our own commercial kitchen with direct service to Darios, is available as a popular option. Please contact Dr. Yost for menu selection and pricing.

... to Breakout Sessions

in the Emerging Growth Center

The 3-Way Room



3-Way Conference Room

Lake City Bank Room (South Partition)

Capacity: 8 – 10

⌚ ½ 1 ✕
\$25 / \$65 / \$100 / \$100

Expansion Room (North Partition)

Capacity: 10 – 14

⌚ ½ 1 ✕
\$30 / \$90 / \$125 / \$100

The 3-Way Room (Both Partitions)

Capacity: 24

⌚ ½ 1 ✕
\$40 / \$110 / \$200 / \$200

The 3-Way Room — Flexible meeting spaces to meet flexible needs! Mix the partitions to accommodate any group from 8 to 24. For larger meetings and conferences, these rooms are perfect for breakout sessions. The large overhead door to the Lake City Bank Room allows groups to move in and out freely, with the spacious commons area right outside for breaks and networking. The combined room can be arranged to suit your purposes, from classrooms and presentations to workgroups.



Meeting Refreshments & Energy Snacks



Beverages

- Diet Coke, Coke, Sprite, or Lemonade (2-Quart Iced Pitcher)..... \$3.00/ea
- Keurig Hot Beverage Selections..... \$1.00/ea
including Gourmet Coffees, Gourmet Teas, and Hot Cocoas
(Special selections available seasonally)
- Fresh-brewed Old Crown Coffee (Decaf or Full-strength, serves 5)..... \$5.00/carafe
- Fresh-brewed Old Crown Coffee (Decaf or Full-strength, serves 12)..... \$10.00/urn
- Bottle of Water..... \$1.00/ea

Snacks

- Potato Chips, Cheetos, Pretzels, Chex Mix..... \$1.00/bag
- Fruit Snacks \$1.00/ea
- Granola/Nutritional Bars..... \$1.00/ea
- Frozen Candy Bars..... \$1.00/ea
Reese's Peanut Butter Cup, Milky Way, Three Musketeers
- Fresh Baked Cookies \$6.00/half dozen
Chocolate Chip, Oatmeal Raisin, Macadamia Nut, or Assorted \$10.00/dozen
- Innovator Gourmet Candied Pretzel..... \$2.50/ea
- Assorted chocolates (*snack bag filled with assorted chocolates*)..... \$1.00/bag
- Dry Roasted Peanuts / Trail Mix \$1.00/bag
- Rice Krispy Treats Bar..... \$1.00/ea
- DeBrands Innovation Center Logo Chocolate Bar..... \$3.50/ea

Snack Baskets

(Assorted bags of chips and nuts, Rice Krispy bars, granola/nutritional bars, fruit snacks, and an assortment of chocolate candies)

- Serves 8 \$10.00

Ice Cream Treats

(Klondike Bars, Snickers Ice Cream Bars, Ice Cream Sandwiches, Sundae Cones, Fudge Bars)

- Your Choice, each \$1.00



Dr. Daryl R. Yost
Director of the Certified Technology Park

Welcome to the Innovation Park's Conference and Meeting Services!

The Northeast Indiana Innovation Park, anchored by the *Innovation Center* and recently enlarged by the beautiful new *Emerging Growth Center*, is dedicated to building business and community success in northeast Indiana.

One of the ways we do this is by making our excellent, state-of-the-art conferencing and training facilities available to the public for hourly, half-day, and daily rental for meetings, workshops, seminars, conferences, and events.

Our facilities range from strategy labs especially equipped and arranged for high-action, interactive brainstorming (the English-Bonter-Mitchell Foundation Innovation and Exploration Lab), to 40- and 80-person conference theaters (the Indiana Michigan Power Conference Room and the Cole Foundation Auditorium). Executive conferences and dinner meetings come to life in *Darios*, our private dining room served by professional chefs in our on-campus commercial kitchen.

Browse through this brochure for a pictorial tour of our facilities, but only let it whet your appetite — we urge you to visit the Innovation Park and take a live tour that will show you so much more than mere pictures can possibly convey. Once you experience the rich, unique, lodge-like environment available here, you'll never want to meet anywhere else. See you at the Park!

Call for a personal tour
260-399-1603



InnovationCenter
ideas@work

3201 Stellhorn Road, Fort Wayne, IN 46815 • 260-407-6442 • www.niic.net

Effective 6/1/2009

Arrange all your off-site activities, from meeting rooms to menus,
with one fast phone call to Dr. Daryl Yost at Innovation Park

260-399-1603

or e-mail to: dyost@niic.net

From intimate meetings

Votaw / Hattersley

in the Emerging Growth Center



Votaw Electric Conference Room

Capacity: 4

⌚ 1/2 1 ✂
\$10 / \$25 / \$40 / \$100

A. Hattersley & Sons Conference Room

Capacity: 4

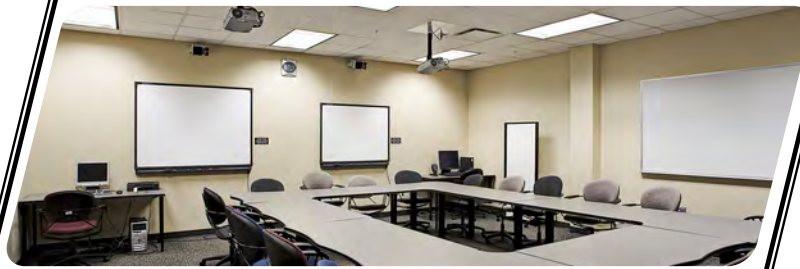
⌚ 1/2 1 ✂
\$10 / \$25 / \$40 / \$100

Votaw Electric and A. Hattersley & Sons Conference Rooms — These 4-person conference rooms are ideal for personal and confidential meetings. With spacious and comfortable waiting lounges right outside, they are especially well-suited for interviews and serial presentations. Both are equipped with conference speakerphones for virtual attendees.

From brainstorming labs

The E-B-M Lab

in the Innovation Center



English-Bonter-Mitchell Foundation Innovation and Exploration Lab

Capacity: 20

⌚ 1/2 1 ✂
NA / \$175 / \$325 / \$300

A professional innovation instructor and coach is available to facilitate brainstorming sessions in the E-B-M Innovation and Exploration Lab. Special hourly rates and meeting supply packages are available. Please contact Steve Franks, NIIC Gateways Program Manager, for more information: 260-407-1754.

The English-Bonter-Mitchell Foundation Innovation and Exploration Lab — Most meeting rooms at Innovation Park are well-equipped with digital video projection, whiteboards, and computer network access, but the E-B-M Innovation & Exploration Lab is especially well-endowed; dual projectors, digital smartboards, networked computers, conference speakerphones, and walls full of whiteboards ... everything needed for high-energy, interactive brainstorming sessions that produce results!

... to Conferences & Meetings for big groups of 80 or more!

Cole Auditorium

in the Innovation Center



Cole Auditorium – Combined

⌚ 1/2 1 ✂
Capacity: 80 NA / \$150 / \$275 / \$300

Cole Foundation Training Room North

⌚ 1/2 1 ✂
Capacity: 40 NA / \$125 / \$200 / \$200

Cole Foundation Training Room South

⌚ 1/2 1 ✂
Capacity: 32 NA / \$75 / \$125 / \$150

The Cole Foundation Auditorium is a glass walled half-circle with dual podiums and projectors that has played host to the Governor, Mayors, Senators, Representatives, and community / educational leaders at all levels. It can be configured in lecture, classroom, panel, roundtable, or workgroup formats.

Indiana Michigan Power Conference Room

in the Emerging Growth Center

⌚ 1/2 1 ✂
Capacity: 45 \$45 / \$125 / \$200 / \$200

The Indiana Michigan Power Conference Room in the new Emerging Growth Center has been designed with large gatherings in mind ... the twin overhead doors assure quick and easy crowd flow to the commons, lounge areas, the Connections Café, the 3-Way Room just across the hall, and all the rest of the Cole Conference and Training Center. Like most of the public-access rooms at Innovation Park, the Indiana Michigan Power Room has ceiling-mounted data and video projection with a full-wall screen, WI-FI high speed broadband internet access, laptop hookup, telephone conferencing speakerphones, and all the amenities for productive events. Like the Cole Auditorium, the room can be arranged in many formats, including the horseshoe arrangement shown.



NORMAL BUSINESS HOURS PRICING SYMBOLS LEGEND

⌚ Hourly Rate 1/2 Half-Day Rate 1 Full-Day Rate ✂ Damage Deposit

The **Cole Foundation Conference & Training Center** in the new *Emerging Growth Center*, and the **Innovation Center** itself, both have many excellent conference facilities available for public rental for events or meetings. Most facilities are A/V equipped, including conference speakerphones for virtual attendees, and **the A/V equipment in each room is included at no extra charge.**

State-of-the-art technology available in most Innovation Park public-access conference rooms includes:

- ☑ High-speed wireless broadband internet access (every public conference room on the Innovation Park campus is a WI-FI hot spot)
- ☑ Laptop hookup and connectivity
- ☑ Ceiling-mounted LCD data and video projectors, and screens
- ☑ Fully integrated sound systems for presentation audio
- ☑ Conference call speakerphones (*long distance charges may apply*)
- ☑ Video conferencing (*extra cost option; additional charges will apply*)
- ☑ Wall-mounted and mobile whiteboards, podiums, and flip charts / easels (*Only 3M "Post-It" paper or equivalent is allowed on conference room walls; 3M "Post-It" paper pads are sold separately.*)
- ☑ Folding partitions (*Cole Auditorium and 3-Way Room*)

While the maximum capacity for any single room is 80 (the Cole Auditorium in the Innovation Center), larger events can be organized using a combination of facilities. Multi-day events, even weekend events, can be accommodated by special arrangement.

NORMAL BUSINESS HOURS AVAILABILITY — Conference and meeting facilities are available **Monday through Friday, from 7:30am to 5:00pm.** The pricing in this brochure are Normal Business Hours rates. After-hours and weekend rates available upon request.

AFTER-HOURS AVAILABILITY — Events outside normal business hours (see above) require an Innovation Park coordinator @ \$20 per hour. Depending on circumstances, other charges may apply.

HOURLY — Conference rooms in the Cole Foundation Conference & Training Center in the new Emerging Growth Center are available by the hour, half-day, or full day. (Innovation Center facilities — the E-B-M Innovation Lab and the Cole Auditorium — are available for half-, full-, and multi-day rentals, but not by the hour.)

HALF DAYS — are morning sessions (7:30am to Noon), or afternoon sessions (12:30pm to 5:00pm), M-F.

DAILY SESSIONS — cover the full day (7:30am to 5:00pm), M-F.

ONE PRICE FOR ALL — There is NO additional Non-profit organization discount. Rates have been lowered to an every day low price for all. Government, Indiana partners/sponsors, funders, board members, clients, and affiliated education institutions (*IPFW, Ivy Tech, Huntington, Taylor, and all N.E. Indiana K-12*) may use the facility without room charge if the room is available during normal business hours (and provided this privilege is not abused. NIIC reserves the right to limit complimentary events.) However, we will provide the opportunity to make a donation or contribution.

DAMAGE DEPOSITS — If a valid credit card preauthorization is not on file, a **damage deposit check must be received 7 calendar days in advance of the event.** The conference/event fees and any damage costs will be deducted prior to return of the deposit. A settlement statement and any refund/balance due will be issued to the event sponsor within 10 business days after the event.

FOOD AND REFRESHMENT CATERING — is available as an extra-cost option. Darios dining room offers on-site preparation of full meals and buffets, plus an array of meeting refreshments and energy snacks (see back page), and Innovation Park also contracts with several excellent outside vendors and caterers. *All other caterers and food service vendors must be Innovation Park approved; if you have a personal favorite, let us pre-approve them for you in advance of your event.*

Catering is available for breakfast, lunch, dinner, snacks, and breaks. Catering fees will include the cost of food and beverages, plus a 15% hosting fee to cover set-up, equipment use, delivery, clean-up, and coordination. If your event requires catering staff to serve during the event, required staffing is billed at \$25/hour/server or fraction thereof (minimum billing is 1 hour)

Contact Dr. Yost for catering options and menus (260-399-1603 or dyost@niic.net).

Innovation Park / Northeast Indiana Innovation Center
3201 Stellhorn Road, Fort Wayne, IN 46815 • 260-407-6442 • www.niic.net
Indiana's 5th Certified Technology Park • ISO 9001:2000 Certified